

ANNOUNCEMENT OF VACANCY & JOB DESCRIPTION

Superior School District #3 announces an opening in the following position:

Elementary K-6 Instructional Paraprofessional:

To assist, support, and work closely with teachers, administrators, and other team members in providing educational benefit for students.

1. Works with individual students or small groups of students to reinforce learning of materials or skills initially introduced and outlined by certified staff.
2. Assists the certified staff in devising special strategies for reinforcing learning materials and skills based on a sympathetic understanding of individual students, their needs, interests, and abilities.
3. Monitors work, corrects papers, and supervises curriculum-based testing and make-up work as assigned by the certified staff.
4. Serves as the chief source of information and help to any guest teacher assigned in the absence of the regular certified staff.
5. Performs clerical, classroom maintenance, and instructional duties as assigned by the certified staff.
6. Alerts the certified staff to any problem or special information about an individual student.
7. Performs assigned supervision of students during lunch periods, play periods, and on field trips.
8. Performs assigned non-instructional classroom duties, such as snack time, toileting, and clothing routines.
9. When requested, serves as a resource person to the General Education Intervention Team and/or IEP / Title 1 / ESL Team(s).

Salary: DOE

Position is open until filled.

Logan Labbe - Principal
Superior School District #3
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